



**PARK BOARD MEETING**  
**RICK HEROLD ADMINISTRATION BLDG. - HALL OF FAME CONF.**  
**RM., 400 COLLEGE ST.**  
**WEDNESDAY, JANUARY 25, 2023 AT 6:30 PM**

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## **AGENDA**

### **CALL TO ORDER**

### **CITIZEN COMMENTS**

*Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.*

### **AGENDA ITEMS**

1. Minutes of the December 7, 2022, Park Board Meeting
2. Award Presentation for employees of the Parks, Arts and Recreation Department
3. Main Street Fest Workshop to approve layout and entertainment
4. Tree Board Report to review tree-related activities for Park Services, Lake Parks, Golf Courses and Cemetery during the months of October, November, & December 2022
5. Director Report on upcoming special events in the department, marketing report, 2023 Prairie Lights attendance, and the EpicCentral schedule

### **ADJOURNMENT**

This meeting location is wheelchair accessible. If you plan to attend this public meeting and you have a disability that requires special arrangements, please call 972-237-8107 at least 24 hours in advance. Reasonable accommodations will be made to assist your needs.

#### *Certification*

*In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Park Board agenda was prepared and posted January 20, 2023.*

A handwritten signature in black ink that reads "Krista Marrs".

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*Krista Marrs, Administrative Supervisor*



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 1/25/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Angela Luckey-Vaughn, Park Board Vice Chair

**TITLE:** Minutes of the December 7, 2022, Park Board Meeting

**RECOMMENDED ACTION:** Approve

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**PARK BOARD MEETING**  
**THE SUMMIT - BALLROOM, 975 ESPLANADE DR, GRAND PRAIRIE,**  
**TX 75052**  
**WEDNESDAY, DECEMBER 07, 2022 AT 6:00 PM**

**MINUTES**

**CALL TO ORDER**

After the meeting is closed the Park Board will enjoy a meal together without conducting any business.

**PRESENT**

- Chair Mal Earl
- Vice Chair Angela Luckey-Vaughn
- Board Member Malcom Chakery
- Board Member Greg Mullen
- Board Member Tracy Aldridge
- Board Member Warren Landrum
- Board Member Stretch Rideaux
- Board Member Susanna Ramirez

**ABSENT**

- Board Member Bryan Parra

**CITIZEN COMMENTS**

*Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card.*

*No Citizen Comments*

**AGENDA ITEMS**

1. Minutes of the October 26, 2022, Park Board Meeting

Motion made by Board Member Chakery, Seconded by Vice Chair Luckey-Vaughn.  
 Voting Yea: Chair Earl, Vice Chair Luckey-Vaughn, Board Member Chakery, Board Member Mullen, Board Member Aldridge, Board Member Landrum, Board Member Rideaux, Board Member Ramirez

**ADJOURNMENT**

*No further business, the Park Board Meeting was adjourned by Chair Mal Earl at 6:15 P.M.*

*Following the adjournment the Park Board members enjoyed a meal together without conducting any business.*



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*Krista Marrs, Administrative Supervisor*



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 1/25/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Duane Strawn, Parks, Arts & Recreation Director and Angela Luckey-Vaughn, Park Board Vice Chair

**TITLE:** Award Presentation for employees of the Parks, Arts and Recreation Department

**RECOMMENDED ACTION:** None

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**ANALYSIS:**  
Employee Recognition Committee:  
October Exemplary Employee of the Month presented to Noel Rodriguez



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 1/25/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Duane Strawn, Director of Parks, Arts & Recreation & Staff

**TITLE:** Main Street Fest Workshop to approve layout and entertainment

**RECOMMENDED ACTION:** Approve

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**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 1/25/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Duane Strawn, Parks, Arts & Recreation Director

**TITLE:** Tree Board Report to review tree-related activities for Park Services, Lake Parks, Golf Courses and Cemetery during the months of October, November, & December 2022

**RECOMMENDED ACTION:** None

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**MEMORANDUM****TO:** Tree Board**FROM:** Nathan Wilson, Operation Supervisor**RE:** October 2022 Tree-Related Activities**DATE:** 11-29-2022

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The following is a list of tree-related activities for Parks Maintenance, Lake Parks, Golf Courses, and Cemetery Divisions reported for October 2022.

**Parks Maintenance:** (North, South, Municipal & Gateway Crews)

- 100 Man hours – Pruning/maintenance, tree removal, hauling brush.

**Lake Parks:** (Lynn Creek Park / Loyd Park)

- 50 Man hours – Pruning, maintenance, tree removal.

**Golf Courses:** (Prairie Lakes / Tangle Ridge)

- 300 Man hours – Pruning/maintenance.

**Cemetery:**

- 15 Man Hours – Pruning/maintenance.

**Totals for Tree-Related Activities:**

- 465 - Man hours



**MEMORANDUM****TO:** Tree Board**FROM:** Nathan Wilson, Operation Supervisor**RE:** November 2022 Tree-Related Activities**DATE:** 11-29-2022

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The following is a list of tree-related activities for Parks Maintenance, Lake Parks, Golf Courses, and Cemetery Divisions reported for November 2022.

**Parks Maintenance:** (North, South, Municipal & Gateway Crews)

- 50 Man hours – Pruning/maintenance, tree removal, hauling brush.

**Lake Parks:** (Lynn Creek Park / Loyd Park)

- 50 Man hours – Pruning, maintenance, tree removal.

**Golf Courses:** (Prairie Lakes / Tangle Ridge)

- 300 Man hours – Pruning/maintenance.

**Cemetery:**

- 15 Man Hours – Pruning/maintenance.

**Totals for Tree-Related Activities:**

- 415 - Man hours

**MEMORANDUM**

**TO:** Tree Board  
**FROM:** Nathan Wilson, Operation Supervisor  
**RE:** December 2022 Tree-Related Activities  
**DATE:** 12-20-2022

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The following is a list of tree-related activities for Parks Maintenance, Lake Parks, Golf Courses, and Cemetery Divisions reported for December 2022.

**Parks Maintenance:** (North, South, Municipal & Gateway Crews)

- 200 Man hours – Pruning/maintenance, tree removal, hauling brush.

**Lake Parks:** (Lynn Creek Park / Loyd Park)

- 50 Man hours – Pruning, maintenance, tree removal.

**Golf Courses:** (Prairie Lakes / Tangle Ridge)

- 200 Man hours – Pruning/maintenance.

**Cemetery:**

- 20 Man Hours – Pruning/maintenance.

**Totals for Tree-Related Activities:**

- 470 - Man hours



**CITY OF GRAND PRAIRIE  
COMMUNICATION**

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**MEETING DATE:** 1/25/2023

**REQUESTER:** Krista Marrs

**PRESENTER:** Duane Strawn, Parks, Arts & Recreation Director

**TITLE:** Director Report on upcoming special events in the department, marketing report, 2023 Prairie Lights attendance, and the EpicCentral schedule

**RECOMMENDED ACTION:** None

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**PARKS, ARTS & RECREATION**
  
**Upcoming Events - February - April 2023**

Date	Event	Time	Location
2/12/2023	Kid's Fishing Day	10:00 AM - 2:00 PM	Mike Lewis Park
2/18/2023	Epic Plunge 2023	1:00 PM	EpicWaters
2/23/2023	Hoops for History	6:30 PM	Dalworth Recreation Center
2/24/2023	Daddy Daughter Dance	6:30 PM - 8:30 PM	Charley Taylor Recreation Center
2/28/2023	Bridal Open House	5:30 PM - 7:30 PM	Ruthe Jackson Center
3/4/2023	Lynn Creek/Britton Park Opening	All Day	Lynn Creek Park/Britton Park
3/13/2023-3/17/2023	GPISD Spring Break	All Day	GPISD
3/25/2023	The Big Event	8:00 AM	South Grand Prairie High School
4/1/2023	Farmers Market Opening	8:00 AM - 1:00 PM	Farmers Market
4/1/2023	Get Fit 5K and Mayor's No Frills	9:00 AM - 11:00 AM	Farmers Market
4/8/2023	Easter Egg-Stravaganza	10:00 AM - 12:00 PM	Mike Lewis Park
4/21/2023	Cyclin' with the Mayor	6:00 PM	Dalton Elementary
4/21/2023-4/23/2023	Main Street Fest	F: 5p-12a   Sa: 10a-12a   Su: 12p-8p	City Hall/Market Square